

**LOUISIANA BOARD OF PROFESSIONAL GEOSCIENTISTS**

5802 Highland Road, Baton Rouge, Louisiana 70808

**REGULAR MEETING OF LBPG**

Tuesday, September 3, 2013

9:00 A.M.

Louisiana Department of Justice

1885 North Third Street

Livingston Building

Sixth Floor Main Conference Room

Baton Rouge, Louisiana 70802

**Draft Minutes as recorded by Mrs. Daisy Pate**

1. Call to Order
2. Roll Call – See attached attendance record
3. Establish Committees
  - A. Elected executive committee
    - 1) Chairman – Mr. Meaney nominated Dr. Kumar for Chairman, seconded by Mr. Johnston and Mr. Perry; the motion carries unopposed.
    - 2) Mr. Johnston nominated Mrs. Pate for Secretary-Treasurer, seconded by Ms. Hardesty; the motion carries unopposed.
    - 3) Mr. Finley nominated Mr. Johnston for Vice Chairman, seconded by Ms. Hardesty; the motion carries unopposed.
  - B. Established Standing Committees & Ad-Hoc committees
    - 1) Application Review Committee- Mr. Johnston moved to create, seconded by Ms. Hardesty, motion carries unopposed.
      - a) Ms. Hardesty nominated as Chair by Mr. Johnston, seconded by Dr. Kumar, motion carries unopposed.
    - 2) Complaint Review Committee- Ms. Hardesty moved to create, seconded by Mr. Johnston, motion carries unopposed.
      - a) Mr. Meaney nominated as Chair by Mr. Johnston, seconded by Ms. Hardesty, motion carries unopposed.
    - 3) Hearing Committee- Mr. Johnston moved to create, seconded by Mr. Finley, motion carries unopposed.
      - a) Mr. Johnston nominated as Chair by Mrs. Pate, seconded by Mr. Perry, motion carries unopposed.

- 4) License Examination Committee- Mr. Meaney moved to create, seconded by Mr. Johnston, motion carries unopposed.
  - a) Mrs. Pate nominated as Chair by Mr. Johnston, seconded by Mr. Meaney, motion carries unopposed.
- 5) Comity/Reciprocity Committee- Mr. Finley moved to create, seconded by Mr. Johnston, motion carries unopposed.
  - a) Mr. Finley nominated as Chair by Mr. Johnston, seconded by Dr. Kumar, motion carries unopposed.

4. Briefing by Legal Counsel –

- A. Complete Ethics training
- B. Financial Disclosures in future when budget limits are reached
- C. Mr. Johnston moved to have a recess at 10:15, seconded by Mr. Finley; motion carries unopposed.
- D. Return to session moved by Mr. Johnston, seconded by Dr. Kumar; motion carries unopposed.
- E. Mr. Johnston moved to have legal counsel draft by laws, seconded by Dr. Kumar; motion carries unopposed.
- F. Mr. Johnston moved that by laws shall include function of committees; succession of vice-chair to Chair. Motion carries unopposed.
- G. Mr. Johnston moved to hold elections in September or subsequent meetings. Motion carries unopposed.

3. Revisited – Establish Committees

- C. Establish members of each committee
  - 1) Mr. Finley moved to set members of Comity/Reciprocity Committee as Mr. Meaney, Mr. Johnston, Dr. Kumar, seconded by Mr. Johnston; motion carries unopposed.
  - 2) Mr. Meaney moved to set members of Complaint Review Committee as Donald, Mr. Johnston, Mr. Perry, Dr. Kumar, seconded by Mr. Johnston; motion carries unopposed.
  - 3) Mr. Johnston moved to set members of Hearing Committee as Donald, Ms. Hardesty, Dr. Kumar, seconded by Mr. Finley; motion carries unopposed.
  - 4) Ms. Hardesty moved to set members of Application Review Committee as Mr. Meaney, Mrs. Pate, Mr. Finley and Dr. Kumar, seconded by Mr. Johnston; motion carries unopposed.
  - 5) Mrs. Pate moved to set members of License Examination Committee as Mr. Perry, Ms. Hardesty, Dr. Kumar, seconded by Mr. Johnston, motion carries unopposed.

5. Per Diem/Traveling Expenses

- A. Mr. Johnston moved to use State rate for travel expenses, seconded by Mr. Finley, motion carries unopposed.
- B. Mr. Johnston moved to delay reimbursement until funds available, seconded by Mr. Perry, motion carries unopposed.

6. Budget Proposal
  - A. Mr. Meaney moved to accept budget as presented by Dr. Kumar, seconded by Mr. Johnston; motion carries unopposed.
  - B. Mr. Johnston moved to use LBOPG.org and LBOPG.com, seconded by Mr. Perry, motion carries unopposed.
  - C. Mr. Johnston moved to have Secretary procure website hosting and design services for both domain names, seconded by Mr. Perry, motion carries unopposed.
  - D. Discussion on items to include in website; Notify me button, FAQ, the ACT, Message from Chairman, Board members and contact information.
7. License Examination Requirements/Amendment Legislations
  - A. Discussion based on what changes will be needed in next legislative section, mainly Section 711.14. Examinations B. (1) will need deletion
8. Application Forms – Review/Approval
  - A. Mr. Perry moved to accept fees, seconded by Mr. Finley, motion carries unopposed.
  - B. Mr. Johnston moved to Removed section C & removed #5, seconded by Mr. Finley, motion withdrawn after discussion
  - C. Mr. Meaney moved to amend application as discussed leaving notarization for approved applications only.
9. Any other Business
  - A. Mr. Johnston moved to give license number 1 to himself, seconded by Mr. Perry; motion carries with 6 votes for the motion and 2 abstaining – Mr. Donald and Mrs. Pate
10. Next Meeting Date – Set for Tuesday Sept 17<sup>th</sup>.
11. Adjourn