

**LOUISIANA BOARD OF PROFESSIONAL GEOSCIENTISTS**

5802 Highland Road, Baton Rouge, Louisiana 70808

**REGULAR MEETING OF LBOPG**

Monday, October 28, 2013

9:00 A.M.

Louisiana Department of Justice

1885 North Third Street

Sixth Floor Main Conference Room

Baton Rouge, Louisiana 70802

**MINUTES**

**(revised 10/6/14 per Board motion on 9/23/14 to revise to recognize presence of L. Todd Perry)**

1. Call to Order 9:05 a.m.
2. Roll Call – in attendance Dr. Kumar, Mr. Finley, Ms. Graham, Mr. Johnston, Mrs. Pate, Mr. Meaney, Mr. Donald, and Mr. Perry
3. Approval of Minutes of the Past Two Meetings, moved by Mr. Johnston second by Mr. Finley carries unopposed.
4. Reports from Committees Dr. Kumar reported for executive committee that we will discuss the contracts, and the expense/mileage forms later in meeting.
5. Comments from Legal Counsel – Ms. Graham report that she has provided sample form to Dr. Kumar for our use as we see fit. She also reviewed the fact that we can sign the contracts for contractors as we see fit. The discussion then moved to the bylaws, centered on the word majority as related to voting. Suggestions were made to Ms. Graham, as to the suggested changes, defining majority.
  - a. Motion by Mr. Johnston, that we seek permission to use the Louisiana Geological Survey State Geologic Map, seconded by Mr. Finley, carries unopposed.
6. Progress Report on the LBOPG Website – Mrs. Pate discussed that the digital web forms and database are not ready for release. The board members came up with a plan that will involve releasing intent to apply by grandfathering application.
  - a. The following motion was proposed by Mr. Perry, seconded by Mr. Finley. Move to create a revised application, from section n A of the application, with instruction that this will reserve the right to apply as a grandfathered applicant, including disclaimers that this does not guarantee a license will be issued, and the wording included in statute section 711.13. The application should be mailed in with check and signed. Motion carries with 6 votes in favor and Mr. Johnston abstaining.

7. Forms for Reimbursement of Expenses – the sample forms, for mileage and per diem were distributed for review. We discussed consolidating the information on to 1 page instead of 3, to reduce paper needed each month.
8. Contracts – Review/Approval – The contract with Tatman group was signed and witnessed. Mr. Johnston agreed to take the form to the Tatman group for an original signature.
9. Any other Business – Discussion about hiring a long term employee. Review job description.
10. Next Meeting Date – November 12, 2013
11. Adjourn moved by Dr. Kumar seconded by Mr. Finley at 11:35