

LOUISIANA BOARD OF PROFESSIONAL GEOSCIENTISTS

9643 Brookline Ave., Ste. 101, Baton Rouge, LA 70809



REGULAR MEETING OF LBOPG

Tuesday, October 13, 2015, 1:00 P.M.

Louisiana Engineering Society Building Conference Room

9643 Brookline Ave., Baton Rouge, LA 70809

MINUTES

Chair John Johnston called the meeting to order at 1:12 p.m., Tuesday, October 13, 2015.

He then commenced Roll Call.

Present: John Johnston, Daisy Pate, Todd Perry, Lloyd Hoover, Madhurendu Kumar, William Finley, Board Members. Harry Vorhoff, Legal Counsel. Georgeann McNicholas, Executive Secretary. Mag Lockhart, Assistant Executive Secretary.

Absent: Kelli Hardesty and William Meaney, Board Members.

Quorum established. Roll Call sheet was circulated for signatures.

Meeting Minutes: Meeting Minutes of 09/08/2015 were reviewed. Motion made by Finley to accept the minutes, seconded by Johnson. Motion carried unanimously.

Treasurer's Report: Johnson presented the Treasurer's Report for September 2015. Motion to accept the Treasurer's Report was made by Johnston, seconded by Kumar. Motion carried unanimously.

Licensing Application Review Committee – Pate read the numbers of applicants recommended by the Licensing Application Review Committee for a Louisiana Professional Geoscientist license as follows: 1, 3, 4, 5, 7, 8, 9, 11, 12, 14, 15, 16, 18, 21, 22, 23, 24, and 26, of the Licensing Review Committee List for October 13, 2015. Johnson motioned to accept the recommended list of applicants as read. Seconded by Perry. Motion carried unanimously.

Licensing Examination Committee – Discussion regarding ASBOG'S Counsel of Examiners (COE) and Annual Meeting will be addressed under Other Business.

Complaint Review Committee – No report at this time.

Hearing Committee – No report at this time.

Office Committee – McNicholas attended the Louisiana Secretary of State's Records Management Training. A hard copy must be kept of all records even though the image has been saved electronically. LBOPG must submit a Records Retention Schedule identifying and classify all LBOPG records and, depending on the record, when LBOPG may request disposal. No records can be disposed of without the permission of the Division of Archives, Records Management and History. McNicholas will draft and provide to LBOPG before submission. Johnson questioned storage space. Discussion ensued. Determined that current space in office should be sufficient. Useable Creative can add an application to the LBOPG website which automatically will save the

LBOPG website including the applications/database. Cost is \$40.00. Alternative is to manually save information into Excel spreadsheet. Recommend adding application. Motion made by Johnson to approve addition of application to the LBOPG website at a cost of \$40.00. Seconded by Finley. Motion carried unanimously.

Rules – If no comments are made between now and October 20, 2015, the Rules will be submitted to the Louisiana Register for publication.

Legal Counsel's Comments – Counsel opined that the LBOPG office of Secretary and office of Treasurer must be two separate people and may not be combined into one position. He recommended that elections be held for Treasurer and for Secretary. Johnston called for nominations for Treasurer. Perry nominated Johnson, seconded by Finley. Nominations closed. Johnston declared Johnson Treasurer by acclamation. Johnston called for nominations for Secretary. Finley nominated Pate, Perry seconded. Nominations closed. Johnston declared Pate Secretary by acclamation. Counsel reviewed public records law and the opinion Atty. Graham had previously given LBOPG. By-laws will be finalized at the November board meeting. Legal counsel to supply to McNicholas the final draft of the By-Laws to be distributed to the Board for review one week prior to the November board meeting.

Other Business – *Reciprocity Agreements*: A recess was called to review draft reciprocity agreement with Texas. Board recessed at 1:30 p.m. Board meeting resumed at 1:38 p.m. Discussion ensued regarding Texas' multi-licensing compared to Louisiana's single professional geoscientists license, difference in requirements and issues that could arise. Determined that language in clauses 5 and 6 address the fact that Louisiana will only license professional geoscientists that meet Louisiana's requirements. Johnston will draft a cover letter to accompany the agreement to clarify. Johnson made a motion to approve entering into the reciprocity agreement with Texas, seconded by Finley. Further discussion ensued concerning Texas' examination and Louisiana examination requirements. Johnston called for a vote. Motion carried unanimously. Johnston presented draft reciprocity agreement to be sent to all states whose requirements are the same or greater than Louisiana's requirements. Finley requested that it be addressed after the Board had an opportunity to review the agreement. Johnston called for a recess. Board recessed at 1:55 p.m. Board resumed at 2:00 p.m. Discussion ensued. Perry made a motion to approve sending reciprocity agreements to all states whose requirements are the same or greater than Louisiana's requirements. Seconded by Kumar. Motion carried unanimously. Professional Development opportunities availability: Letter from licensee and McNicholas' response was reviewed.

ASBOG: Annual membership dues and attendance at the Council of Examiners and Annual Meeting, November 11 – 15 was presented and discussed. Perry moved to pay ASBOG annual membership fee. Seconded by Kumar. Motion carried unanimously. The ASBOG \$25,000 one-time examination administration fee will be paid in the spring. Review of ASBOG conference cost reviewed. Johnston made a motion to approve that Pate and McNicholas attend the ASBOG meeting. Seconded by Kumar. Motion carried unanimously. McNicholas presented the ASBOG membership agreement package, the ASBOG GIT and PG examination agreement form, and the LBOPG inclusions for ASBOG's annual publication and ASBOG annual meeting report that will be presented by Pate. Perry made the motion that Pate will be the designated representative at the ASBOG annual meeting. Seconded by Johnson. Motion carried unanimously. McNicholas presented the ASBOG matrix for Louisiana. Discussion ensued. *Committees* – Johnston recommended that we eliminate the Comity/Reciprocity committee and appoint Finley Chair of the Licensing Examination committee. Discussion ensued concerning whether Comity/Reciprocity was a permanent committee or temporary committee. Legal counsel will review and respond at the November meeting. Johnston recommended that

the temporary Rules committee cannot be eliminated since the rules are out of LBOPG's hands in the final stage of ratification. At this time, Pate is Chair of Licensing Application Review Committee; Meaney is Chair of Complaints committee; Finley is Chair of Licensing Examination, Johnson is Chair of Hearings committee and Johnston is Chair of the temporary Office committee. Discussion ensued whether the Office committee was still needed. Decided to continue for a few more months and decide then. Johnston asked board members to decide what committees they would like to be assigned and assignments will be made at the November meeting. *License Plate* – Perry provided a status of the PG vanity plate. Johnson made a motion that the one-time fee of \$3500 be paid. Seconded by Hoover. Motion carried unanimously. *Press release/media package* - Perry suggested that we issue a press release when we license the 1000th license. *Plaque for office* - Johnston asked Kumar to show the board the plaque that was presented to him and Johnston thanked him for his service as the first Chair of LBOPG. Recommended that a plaque for the LBOPG office be created acknowledging either Chairs of the LBOPG or all officers. Determined that it should just list the Chairs. Perry made a motion that a plaque be created listing the Chairs of LBOPG. Seconded by Johnson. *Roster* – Pate presented that currently you can search for Louisiana licensed professional geoscientists on the Roster by name, city and state but it does not show the licensee's license number. Motion was made by Pate that license numbers be added to the roster of licensed professional geoscientists on the website. Seconded by Perry. Motion carried. *Nominee to replace resigning board member* - Kumar introduced Thomas Klekamp as the New Orleans Geological Society's nominee to the Governor. *Contract with Usable Creative* – McNicholas reviewed what our current contract covered. A new contract is needed to add an application for proctoring ASBOG examines and maintenance of website. Kumar made the motion for a new contract with Usable Creative, seconded by Perry. McNicholas will request for LBOPG to review at the next meeting.

The next board meeting will be Tuesday, November 10, 2015 at 1:00 p.m.

Kumar motioned to adjourn meeting, seconded by Perry. Motion carried unanimously.

Kumar adjourned meeting at 2:10 p.m.